

**CITY OF COON RAPIDS, IOWA
MUNICIPAL UTILITY BOARD OF TRUSTEES**

DECEMBER 22, 2017

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., December 22, 2017 as per posted notice and rules of the Board at the Conference Room – “NOC” Network Operations Center, Coon Rapids, Iowa. Trustees present were Ron Brower, Doris Bass, Mary Schwaller and Terry Garnes. Absent: Harry Siegler.

Motion by Brower, Second by Garnes with all voting “Aye” to approve the agenda.

Motion by Bass, Second by Garnes with all voting “Aye” to approve the consent items: 11/17/17 Board Minutes, Abstract of Claims #2017-12 in the amount of \$531,994.⁷⁵, Financials.

The Board entertained oral requests and communications from the audience.

General Manager’s Report: NIMECA Update, SPP, Basin, Etc. - Well No. 5 Maintenance - Dedham Water - FCC New Rule Permits ATSC 3.0 Transmissions - FCC Roles Back Net Neutrality Rules - Notices/Statistics.

Motion by Bass, Second by Schwaller with all voting “Aye” to approve 2018 Update to Wage & Benefit Program.

Motion by Brower, Second by Schwaller with all voting “Aye” to approve 2018 Update to Conflict of Interest Policy.

Motion by Brower, Second by Bass with all voting “Aye” to approve 2018 Energy Efficiency Programs.

Motion by Schwaller, Second by Garnes with all voting “Aye” authorizing the General Manager to execute “Off-Air” Retransmission Consent Agreements as presented.

2017 FTTH Project

Construction Update: The General Manager reported that JCS and NCS have completed the outside network installation. Staff will be working on closing out these contracts for future Board approval.

Electronics Update: The General Manager reported that the Calix electronics have been installed and the contractors are working on finalizing the E7 and Brocade ring configurations.

Cutover Process: The General Manager reported on the specifics of the cutover process – including the maintenance associated with disconnecting the existing HFC system and cross-connecting to the inside wiring. Based upon this time consuming process, the Board concurred to hire contractors to assist with these maintenance activities.

Transport Options: The General Manager updated the Board on different transport route options and estimated costs associated with construction and equipment.

The General Manager gave the Board a tour of the NOC Building and new Fiber-to-the-Home equipment.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

SEAL

Chairman, Board of Trustees

Secretary, Board of Trustees